SUMMARY of CHANGE

AR 381-102
Intelligence Operational Support
Activities (U)

WARNING NOTICE
Intelligence Sources
or Methods Involved

NOT RELEASEABLE TO
FOREIGN NATIONALS
Army Regulation 381-102

Effective 24 March 1986

Military Intelligence

Intelligence Operational Support Activities (U)

This UPDATE printing publishes a revision that is effective 24 March 1986. Because the structure of the entire revised text has been reorganized, no attempt has been made to highlight changes from the earlier regulation dated 15 June 1979.

(U) Internal control systems. This regulation is subject to the requirements of AR 11-2. It contains internal control provisions but does not contain checklists for conducting internal control reviews. These checklists are being developed and will be published at a later date.

(U) Supplementation. Supplementation of this regulation and establishment of forms other than DA forms are prohibited without prior approval of HQDA (DA-M1-1SH). WASH DC 20310-1061.

(U) Interim changes. Interim changes to this regulation are not official unless they are authenticated by The Adjutant General. Users will destroy interim changes on their expiration dates unless sooner superseded or rescinded.

(U) Suggested improvements. The proponent agency of this regulation is the Office of the Assistant Chief of Staff for Intelligence. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) directly to HQDA (DA-M1-1SH). WASH DC 20310-1061.

(U) Distribution. Distribution of this issue has been made in accordance with DA Form 12-9C requirements for AR 381-102. The number of copies distributed to a given subscriber is the number of copies requested in Block 1039 of the subscriber's DA Form 12-9C. AR 381-102 distribution is D for Active Army, none for ARNG, and none for USAR.

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A. References
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Chapter 1
General (U)

1-1. (U) Purpose 5 USC 552 (b) (1)

a. (C) (U) Foreign intelligence collection.

b. (C) (U) Counterintelligence.

c. (U) Clandestine collection operations.

d. (U) Special Operations Forces (SOF).

e. (U) Special Access Programs (SAP) (per AR 380-381).

f. (U) Other operations as determined by ACSI, DA, or Cdr. INSCOM, as appropriate.

b. (C) (S/NOFOR/WNINET)

c. (S/NOFOR/WNINET)

d. (S/NOFOR)

e. (S) (S)

c. (C) This regulation will not be interpreted or construed to imply authority to violate, dismiss, or circumvent any laws of the United States, or any Executive Orders of the President, or any directives or regulations applicable to the Army in general or intelligence/SOF components in particular.

1-2. (U) References

Required and related publications are listed in appendix A.

1-3. (U) Explanation of terms and abbreviations

Abbreviations and special terms used in this regulation are explained in the glossary. Additionally, cover and cover support terms are explained in FM 30-18 and FM 30-17A.

1-4. (U) Responsibilities

a. (U) The ACSI, DA, will—

(1) (C)

(2) (C)

(3) (C)

(4) (C)

(5) (C)

(6) (C)

(7) (C)

b. (U) The DCSOPS, DA, will—

(1) (C)

(2) (C)

(3) (C)

(4) (C)

(5) (C)

e. (U) The DCSLOG, DA, will—

(1) (C)

(2) (C)

(3) (C)

(4) (C)

(5) (C)

c. (U) The DCSLOG, DA, will—

(1) (C)

(2) (C)

(3) (C)

(4) (C)

(5) (C)

d. (U) The Comptroller of the Army will—

(1) (C)

(2) (C)

(3) (C)

(4) (C)

(5) (C)

f. (U) The Technology Management Office (TMO), OCSA, will—

(1) (C)

(2) (C)

(3) (C)

(4) (C)

(5) (C)

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1. (U) Commander, U.S. Army Intelligence and Security Command (Cdr, INSCOM), will—
   (1) (U) Review and approve cover support plans for technical sufficiency and propriety and direct implementation of INSCOM-responsible actions within those approved plans.

2. (L) Designate a specific INSCOM element as a carrier unit to provide CSP support. This Cover Support Organization (CSO) will provide advice and assistance in plan development, and will implement approved plans to include necessary secure environment contracting support required to establish the covers.

3. (U) Coordinate with supported commands and agencies on establishing procedures to support operational requirements and providing oversight to ensure compliance with laws of the United States, Executive Orders of the President, or directives/regulations applicable to the Army in general or intelligence/SOF components in particular.

4. (C) An appropriate military and civilian career management program for intelligence, SOF, and all other individuals authorized support.

5. (C) Central records control center procedures for appropriate personnel and finance records.

6. (C) An appropriate military and civilian career management program for intelligence, SOF, and all other individuals authorized support.

7. (C) Central records control center procedures for appropriate personnel and finance records.

8. (C) An appropriate military and civilian career management program for intelligence, SOF, and all other individuals authorized support.

9. (C) Central records control center procedures for appropriate personnel and finance records.

10. (C) An appropriate military and civilian career management program for intelligence, SOF, and all other individuals authorized support.

11. (C) Central records control center procedures for appropriate personnel and finance records.

12. (C) An appropriate military and civilian career management program for intelligence, SOF, and all other individuals authorized support.

13. (C) Central records control center procedures for appropriate personnel and finance records.

14. (C) An appropriate military and civilian career management program for intelligence, SOF, and all other individuals authorized support.

15. (C) Central records control center procedures for appropriate personnel and finance records.

16. (C) An appropriate military and civilian career management program for intelligence, SOF, and all other individuals authorized support.

17. (C) Central records control center procedures for appropriate personnel and finance records.
The Army General Counsel will exercise intelligence oversight responsibilities and monitor sensitive Army intelligence activities and SOF activities for legality and propriety on behalf of the Secretary of the Army.

The Judge Advocate General (JAG) will monitor sensitive Army Intelligence activities for legality and propriety on behalf of the Secretary of the Army.

The Army Claims Service will:

- Assign a single POC within the JAG, as a single POC within the JAG, to coordinate CSV matters.
- Assist the Cdr. INSCOM in establishing a secure means of handling claims described in paragraph 1, (U).
- In Chapter 2, Policy and Procedures (U),

2-1. (U) Compliant with the following criteria for cover:

a. (U) Minimum standards for cover:
   - Be required for mission accomplishment.
   - Be capable of withstanding scrutiny by unwanted observers.
   - Must be cost-effective.
   - Must be in compliance with statutes and regulations.
   - Must meet the following criteria for covers:
     - Must be cost-effective.
     - Must be in compliance with statutes and regulations.
     - Must meet the following criteria for covers:
       - Must be cost-effective.
       - Must be in compliance with statutes and regulations.
       - Must meet the following criteria for covers:
         - Must be cost-effective.
         - Must be in compliance with statutes and regulations.

2-2. (U) Use of pseudonyms.
   - In establishing a secure means of handling claims described in paragraph 1, (U), (U) Training plan for use of cover.

2-3. (U) Public affairs guidance.
   - A copy of an approved OPLAN, CIOC, CLOT, or SAP.
<table>
<thead>
<tr>
<th>1. (U) Adult dependents of covered personnel</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. (C) Other individuals whose need to know has been validated by the unit commander and approved by his or her next higher headquarters (06 level).</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>2-7. (U) Cover and cover support training</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. (S)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>2-10. (C)</th>
</tr>
</thead>
</table>

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2-16. (C) Grooming standards
a. (U) Grooming standards (clothing and personal appearance) must be consistent with the established cover.
b. (U) Variance from normal DA standards is authorized in accordance with AR 670-1, to the extent necessary to perform the mission.
c. (U) Under no circumstances will this provision be used to justify an excessive reduction of military grooming standards or to justify noncompliance with applicable height, weight, and physical fitness standards.

2-18. (U) Loss or compromise of cover
a. (S)

2-19. (U) Grooming standards
a. (S) Grooming standards (clothing and personal appearance) must be consistent with the established cover.
b. (U) Variance from normal DA standards is authorized in accordance with AR 670-1, to the extent necessary to perform the mission.
c. (U) Under no circumstances will this provision be used to justify an excessive reduction of military grooming standards or to justify noncompliance with applicable height, weight, and physical fitness standards.

2-20. (U) Association restriction
a. (U)

b. (U) Total exemption to any facet of mandatory military training must be specifically approved by the unit commanders (O5 and above) concerned, and the Cdr. INSCOM (IASV-O), notified. When an individual is approved for exemption from mandatory training, Cdr. INSCOM (IASV-O), will, as appropriate, cause a letter specifying the period of exemption to be filed in official military records.

2-21. (U) Other obligations
a. (C)

b. (U) Military personnel, regardless of cover, remain subject to the Uniform Code of Military Justice.

2-22. (U) Classification guidance
a. (S)

b. (S)

2-23. (U) Casualty reporting
a. (C)
d. (U) Notification of next of kin will be the responsibility of the supported unit commander, or Cdr. INSCOM, based on who has the most expeditious access to the next of kin.

e. (U) INSCOM will coordinate all processing of casualty reporting, and monitor the appointment of a survivor assistance officer, and administrative reports.

f. (U) DA Casualty Branch will prepare Report of Casualty (DD Form 1300). The DD Form 1300 is the official certificate of death issued by HQ, Department of the Army. Per AR 600-10, the major command will also prepare a letter from DA to the next of kin expressing sympathy.

g. (C) Cover implications

The CSO will facilitate and coordinate necessary (initial) actions pertaining to Casualty Reporting between MILPERCEN-DA and the field unit.

h. (C) In extraordinary circumstances (i.e., mass casualties or joint service operations), variations to this regulation will be approved by HQDA.

2-24. (S) Claims

Any claim arising from the operation of an official or non-official cover in favor of or against the U.S. Government, or any of its agencies or employees, civilian or military, will be settled in accordance with AR 27-20. The Cdr. INSCOM (IASSV-O), will notify the Cdr. U.S. Army Claims Service of any such claims.
SUBJECT: Request for Cover Support (U)

Commander, U.S. Army Intelligence and Security Command

ATTN: IAOPS

Arlington Hall Station, VA 22212-5000

1. ( ) Request that Cover Support Specialist from USAASD be authorized direct contact with (True Cnt Identifications). The (Show appropriate authority) has determined that the U.S. Government and the U.S. Army engaging in sensitive missions of this nature require Cover for Status.

(Alternate paragraph 1)

1. (U) Request that Cover Support Specialist from the Army Cover Support Organization be authorized direct contact with (True Unit Identifications). The (Show appropriate authority) has determined that while the fact that the U.S. Government engages in sensitive missions of this nature does not require Cover for Status, the threat of retribution to personnel assigned to the activity does require your attention.

a. ( ) True Mission and Objectives.

b. ( ) Location:

c. ( ) Designated Representative of Commander/Point of Contact:

d. ( ) Desired Objective of Cover for Status/Action:

(What are you trying to protect and from whom?)

2. ( ) Indicate the timeframe during which the support is required. Indicate funding available for the move into cover. Indicate intended true relationships to higher and subordinate activities.

3. ( ) Approved ...... plan is enclosed (OPLA\), CIOP, CIOC, SAP.

(Signature block of requesting official)

Enclosure

CF:

Cdr, INSOM

ATTN: IASV-0)

Fort Meade, MD 20755-5900

Note: Show correct security classification on each paragraph

Figure 2-1. (U) Format for requesting cover support
SUBJECT: Cdr, USAINSCOM
ATTN: IASV-0
FT Meade, MD 20755-5900

1. ( ) True Identity: (Name) . . . . . . (Rank) . . . . . . (Social Security Number) . . . . . . (Duty assignment) . . . .

2. ( ) Cover Identity:
   a. ( ) Cover names
   b. ( ) Documents to be issued
   c. ( ) Cover organization
   d. ( ) Project name

3. ( ) Current Active Cover Names:

4. ( ) Former (Inactive Cover Names);

Note: Classification of paragraphs will be in keeping with contents

Figure 2-2. (C)

SUBJECT: Cdr, USAINSCOM
ATTN: IASV-0
FT Meade, MD 20755-5900

1. ( ) Cover identification.

2. ( ) Brief description of mission or function of the cover activity.

3. ( ) True identification of Army unit or element using this cover.

4. ( ) Personnel associated with the cover activity using individual cover names in connection with the cover activity.
   ( ) List personnel associated with the cover unit by their true names. If they also use cover names in connection with the cover activities, include these names.

5. ( ) Date the cover activity was initiated.

6. ( ) Cover name affidavit.

Note: Classification of paragraphs will be in keeping with contents.

Figure 2-3. (C)

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SECRET

NO PORN
Section I

Cover for Travel (U)

3-2. (U) Preparing and processing requests a. (C) Field elements that require military personnel to arrive in a cover status will annotate personnel requisitions in accordance with chapter 3, AR 381-102. The RTO must be received by the MACOM no later than 60 days prior to the individual's report date.

b. (C) Coordinating the procurement of non-technical communications systems per applicable DCIDS. Creating and inserting cover organizational TOAs/TOEs in automated Army accountability systems, such as TAADS.

Section II

Cover Support Services (U)

3-3. (C) Assistance offered

c. (S) Establishing and maintaining cover accounts or other special accounts when required.

d. (C) Developing, maintaining, and processing with the TOA/TOE system, the MACOM must authorize the personnel requisition in accordance with chapter 3, AR 381-102. On receipt of a completed requisition, MILPERCEN in G71 will process with the TOA/TOE system.
Appendix A
References (U)

Section I
Required Publications (U)
AR 340-21 (U)
The Army Privacy Program
AR 380-5 (U)
Information Security
AR 380-13 (U)
Acquisition and Storage of Information Concerning Nonaffiliated Persons and Organizations
AR 380-381 (S)
Special Access Programs and “Carve-Out” Contracts (U)
AR 381-10 (U)
U.S. Army Intelligence Activities
AR 381-25 (U)
Safeguarding Information Pertaining to Certain HUMINT Activities
AR 381-141 (C)
Provisions for Administration, Supervision, Control, and Use of Intelligence Contingency Funds (U)
AR 614-115 (C)
Military Intelligence Excepted Career Program (GREAT SKILL) (U)
AR 670-1 (U)
Wear and Appearance of Army Uniforms and Insignia
AR 690-950-19-1 (C)
Military Intelligence Civilian Excepted Career Program (MICECP) (U)
DIAM 58-11 (S)
Defense Human Resources Intelligence Collection Management Manual (U)
DIAR 58-12 (S)
HUMINT Operational Coordination (U)

Section II
Related Publications
(U) A related publication is merely a source of additional information. The user does not have to read it to understand the regulation
AR 27-10
Military Justice
AR 37-64 (C)
Finance and Accounting for Special Missions Funds (U)
AR 381-47 (S)
U.S. Army Offensive Counterintelligence Operations (U)
AR 381-143 (C)
Logistic Policy and Procedures (U)
AR 600-10 (U)
The Army Casualty System (U)
AR 700-84 (U)
Issue and Sale of Personal Clothing (U)
AR 735-5 (U)
Basic Policies and Procedures for Property Accountability Federal Acquisition Regulations (U) DA and DOD Supplements thereto
FM 30-17A (C)
Counterintelligence Special Operations (U)
FM 30-18 (S)
Intelligence Collection Operations (U)
DOD Regulation 5240.1-R (U)
Procedures Governing the Activities of DOD Intelligence Components that Affect United States Persons
JCS Pub. 1
DOD Dictionary of Military and Associated Terms

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Appendix B
Cover Support Plan Formats (U)

B-1. (S)

B-2. (S)

5 USC 552 (b) (1)
Cover Plan

SUBJECT: (Identification of operations) Date:

References: (Cite operational plan) Project No:

1. ( ) MISSION:

   a. ( ) Requirements. Identify the true designation of the unit. Explain command, administrative, and operational relationships with other true organizations. Summarize the mission as delineated in the Operations Plan (or similar planning document) upon which the Cover Plan will be based. Give the geographic location and provide geographic coordinates for lesser known foreign areas.

   b. ( ) Objective. Summarize the cover plan's objective and state what is to be accomplished. Specifically, why overt status is unacceptable; why covers for action alone would not suffice; what is to be protected, and from whom or what (i.e., affiliation with the U.S. Government, protection of the U.S. Army from the media, from HOIS, host country, and unwitting U.S. personnel, etc.).

   c. ( ) Base of operations. Indicate the base(s) of operations and third countries in which the cover will be used. Include description of locales, any other activities using cover if known, and any overt intelligence activities at the base locale.

   d. ( ) Cover names. Describe the generic covers for action that are envisioned. (Generally, covers for action are not associated with Cover for Status, necessitating the use of additional cover names and stories.)

2. ( ) COVER FOR STATUS LEGEND:

   a. ( ) Include name of desired cover organization and desired parent MACOM, agency, or firm in order to provide backstopping, if required. State whether official or nonofficial cover for status will be necessary.

   b. ( ) Provide cover mission statement and cover story to be used in the local environment for the unit, and for individuals assigned. When conceiving individual cover for status, consideration should be given to previous assignments, schooling, etc., and should include provisions for adult dependents.

   c. ( ) Describe personnel to be employed in the cover unit to include number, positions versus requirements, TDA/TOE, and include cover specialties/grades.

   d. ( ) Indicate the date or timeframe that the cover unit should be operational and state reasons. Indicate if the operation should be phased in, and explain. State how long the cover may be required to exist and provide a deactivation plan.

   e. ( ) Plan for the possibility of cover unit compromise. Also provide action to be taken in the event that one or more covered personnel are compromised.

3. ( ) COVER SUPPORT:

   a. ( ) Describe the necessary level of backstopping for unit.

      (1) ( ) Official Cover: UIC, DODAAC, etc.

      (2) ( ) Non-Official Cover: IRS Number, etc.

   b. ( ) Description of items required for cover, to include commercial bank accounts, vehicle registration, call forwarding, post office boxes, letterhead stationery, etc.

   c. ( ) Describe documentation requirements for personnel, i.e., drivers' licenses, credit cards, social security numbers, etc.

Show correct security classification for each paragraph and line.

Figure B-1. (U) Cover Plan Format

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SECRET DOCUMENT
d. ( ) Indicate how funding for the cover unit will be handled. Explain if assistance will be needed to provide special fiscal stations, financial accounts or fund transfers.

4. ( ) ADMINISTRATIVE:

  a. ( ) Explain how the movement of personnel will be handled in and out of the cover organization. This should include assignment/departure and on local travel.
  b. ( ) Indicate if assistance will be necessary to identify qualified personnel for organization, and, if so, provide specifics.
  c. ( ) Describe any special training/orientation that will be needed for covered personnel.
  d. ( ) Indicate how the cover will be funded; if not ICF, attach copy of existing authorization.
  e. ( ) Describe how secure communications, technical or nontechnical, will be effected with higher headquarters.
  f. ( ) Indicate how efficiency reports on covered personnel will be handled and if they are to be classified.
  g. ( ) Explain if the use or Administrative Cover Names will be needed on true reporting documents.

5. ( ) COORDINATION/LIAISON: Generally, all coordination associated with the development, maintenance, and disestablishment of Covers for Status will be accomplished by the Cdr, INSCOM (IASV-0). This includes the acquisition of cover documentation, both national and local level, and the liaison required for establishing specific levels of backstopping.

Enclosures

Figure B-1. (U) Cover plan format—Continued
Glossary (U)

Section I
Abbreviations (U)

(U) ACSI
Assistant Chief of Staff for Intelligence

(U) CIA
Central Intelligence Agency

(U) CIOP
Counterintelligence Operational Concept

(U) CIOC
Counterintelligence Operational Concept

(U) CIOP
Clandestine Intelligence Operations Proposal

(U) COA
Controllers of the Army

(U) CONUS
Continental United States

(U) CSO
Cover Support Organization

(U) CSP
Cover Support Program

(U) DA
Department of the Army

(U) DCID
Director of Central Intelligence Directives

(U) DO
Department of Defense

(U) DODACC
Department of Defense Activity Address Code

(U) DIAM
Defense Intelligence Agency Manual

(U) DIAR
Defense Intelligence Agency Regulation

(U) DPAE
Director, Program Analysis and Evaluation

(U) HUMINT
Human Intelligence

(U) ICF
Intelligence Contingency Funds

(U) INSOM
U.S. Army Intelligence and Security Command

(U) MACOM
Major Army Command

(U) MILPERCEN
U.S. Army Military Personnel Center

(U) MOS
Military Occupational Specialty

(U) OADR
Originating Agency's Determination Required

(U) OCONUS
Outside the Continental United States

(U) OFCO
Offensive Counterintelligence Operations

(U) O&M
Operations and Maintenance, Army

(U) OPSEC
Operations Security

(U) SAP
Special Access Program

(U) SOF
Special Operations Forces

(U) SPECAT
Special Category

(U) SSAN
Social Security Account Number

(U) SSO
Special Security Office

(U) UIC
Unit Identification Code

Section II
Terms (U)

(C) 5 USC 552 (b) (1)

(U) Cover
Those measures to give protection to information, a person, plan, operation, or installation from the enemy intelligence effort and leakage of information.

a. (C)

b. (S/NOFORN)

(U) Clandestine operation
An activity to accomplish intelligence, counterintelligence, and other similar activities sponsored or conducted by governmental departments or agencies in such a way as to assure secrecy or concealment. (It differs from covert operations in that emphasis is placed on concealment of the operation rather than on concealment of the identity of the sponsor.) (JCS Pub 11)

(U) Covert operations
Operations that are so planned and executed as to conceal the identity of the agent or permit plausible denial by the sponsor. They differ from clandestine operations in that the emphasis is placed on concealment of the identity of the sponsor rather than concealment of the operation. (JCS Pub 11)
(U) Low visibility operations
Sensitive operations wherein the political/military restrictions inherent in covert and clandestine operations are either not necessary or not feasible; actions are taken as required to limit exposure of those involved or their activities or both. Execution of these operations is undertaken with the knowledge that the action or sponsorship of the operation may preclude plausible denial by the initiating power.

(U) Operations security
The process of denying adversaries information about friendly capabilities and intentions by identifying, controlling, and protecting indicators associated with planning and conducting military operations and other activities. Also called OPSEC.

(U) Special activities
a. Activities conducted in support of national foreign policy objectives abroad which are planned and executed so that the role of the U.S. Government is not apparent or acknowledged publicly.

b. Functions in support of the activities described in a. above but which are not intended to include U.S. political processes, public opinion, or media, and do not include diplomatic activities or the collection and production of intelligence or related support functions.

(U) Special operations
Operations conducted by specially trained, equipped, and organized DOD forces against strategic or tactical targets in pursuit of national military, political, economic, or psychological objectives. These operations may be conducted during periods of peace or hostilities. They may support conventional operations, or they may be prosecuted independently when the use of conventional forces is either inappropriate or infeasible (JCS Pub 1).

(U) U.S. person
A citizen of the United States, an alien lawfully admitted for permanent residence in the United States, an unincorporated association substantially composed of U.S. citizens or permanent resident aliens, or a corporation incorporated in the United States, except for a corporation directed and controlled by a foreign government or governments. Greater detail may be acquired in AR 381-10, appendix A, para 27.
Army Regulation 381-102